

**Proposed Audit Committee Work Programme for 2020/21**

Meeting Date & Venue	Agenda Item	Summary of Report Issue
<b>Monday 20 January 2020, 6.00pm, Civic Centre</b>	Member Training (6:00-7:30pm)	Planned training to be delivered in partnership Chartered Institute of Public Finance and Accountancy. Collaboration to ensure reflects Oldham Council arrangements.
	Audit Strategy Memorandum	This is a report produced by the external auditor to the Council (appointed by Public Sector Appointments) which sets out the planned approach to the 2019/20 Statement of Accounts and the Value for Money opinion.
	Audit of Housing Benefit Subsidy 2018/19	This report considers the feedback on the audit of the housing subsidy grant claim.
	Treasury Management Strategy Statement 2020/21	This sets out the Proposed Strategy for 2020/21 to support the Corporate Objectives of the Council.
	Risk Based Verification Update	An update to the Committee on the future of this process in future housing benefit administration.
	Local Code of Corporate Governance to June 2020	Update of the previously agreed Local Code of Corporate Governance.
	Proposed Audit Committee Work Programme	This report detailing the proposed work programme to support the approval of the 2019/20 Statement of Final Accounts.
	Follow up on Annual Governance Statement for 2018/19 and New Issues on Governance in 2019/20.	This updates the Audit Committee on key matters included within the Annual Governance Statement, the Corporate Risk Register and ad hoc matters the Head of Corporate Governance highlights to the Audit Committee.
<b>Thursday 4 June 2020, 6.00pm, Virtual Meeting</b>	Data Protection Update	Routine six monthly report by the Data Protection Officer as required under GDPR.
	Audit of Teachers' Pensions Agency 2018 end of year certification.	This report considers the feedback following the external Audit of the Teachers' Pension Agency.
	External Audit Progress Report May 2020	An update produced by the external auditor of issues to be brought to the attention of the Committee.
	2019/20 Proposed Accounting Policies and Critical Judgements	In advance of the approval of the accounts an opportunity for the Audit Committee to review the Proposed Policies and Judgements for 2019/20 Statement of Accounts.

**Proposed Audit Committee Work Programme for 2020/21**

Meeting Date & Venue	Agenda Item	Summary of Report Issue
	Those Charged with Governance- Management Process and Arrangement (Director of Finance)	This report details the questions to those charged with Governance to enable the Statement of Financial Accounts to be audited.
	Those Charged with Governance- Management Process and Arrangement (Vice Chair of the Audit Committee)	This report details the questions to those charged with Governance to enable the Statement of Financial Accounts to be audited.
	2019/20 Annual Statement of Accounts	An update on the proposed timetable for submitting accounts considering recent developments and the provisional out-turn.
	Small Business Grant Fund (SBGF) and Retail, Hospitality and Leisure Grant Fund (RHLG) Prosecution Policy.	An addition to the Counter Fraud Suite of policies to reflect the recent Agency Function acquired by the Council for these grants.
	Internal Audit Charter 2020/21	Proposed update to the Audit Charter for 2020/21 to reflect any changes required
	Audit Committee Work Programme for 2019/20	This report detailing the proposed work programme to support the approval of the 2019/20 Statement of Final Accounts.
	Private Report; Senior Information Risk Officer (SIRO)	Annual report of the SIRO including an overview of reported data breaches.
<b>23 June 2020, Virtual Meeting</b>	Audit Committee update on Recommendations made in Annual Audit Letter 2018/19	Report on progress made in implementing Audit Recommendations made in the 2018/19 Audit Completion Report.
	Review of System of Internal Audit by the Audit Committee	Annual Review of the system of internal audit using the balanced scorecard.
	2019/20 Annual Report by the Head of Corporate Governance	Annual Report based on the work conducted by Audit and Counter Fraud Team, Insurance/ Risk and Information Governance to determine the overall control environment of the Council.
	2019/20 Draft Statement of Accounts	Draft Statement of Accounts submitted for external audit for detailed review and scrutiny by Members.
	Annual Governance Statement 2019/20	Draft Annual Governance Statement included within the Statement of Accounts for review and scrutiny.
	Proposed Audit Committee Work Programme for 2019/20	This report detailing the proposed work programme to support the approval of the 2019/20 Statement of Final Accounts.
	Private Report; Update on General Matters in 2019/20	Summary of key issues reported to support the consideration of the draft Statement of Accounts.

<b>Proposed Audit Committee Work Programme for 2020/21</b>
--

Meeting Date & Venue	Agenda Item	Summary of Report Issue
<b>July 2020, Civic Centre or Virtual Meeting</b>	Treasury Management Review 2019/20	Review of the Treasury Management activities for the financial year 2019/20.
	Audit Completion Report 2019/20	This report feeds back to Members the findings of the external audit of the 2019/20 Statement of Accounts before they are approved by the Committee
	2019/20 Statement of Accounts	Statement of Accounts post audit, for approval by Audit Committee members
	External Audit Update	External auditor of issues to be brought to the Committee
	Reserves Policy 2019/20 – 2020/21	Draft Policy for scrutiny by Members considering the audited out-turn which will give a picture on the overall financial resilience.
	2020/21 Internal Audit and Counter Fraud Plan 2020/21	A revised plan of work pre-COVID as the organisation returns to business as usual
	Private Report: if required	TBA